



## **4.3.4**

**Proceedings of library  
committee meeting for  
allocation of fund and  
utilization of fund for  
purchase of books and  
journals**



# SANTHIRAM MEDICAL COLLEGE

NH-40, NANDYAL-518501, A.P

## CIRCULAR

Date:20/9/2018

Ref:SRMC/LIB/2018/1

Sub: SRMC and GH, Nandy LIS Library committee meeting. Agenda-Circular-Reg

The members of the library committee are invited for the library committee meeting to be held on 24.09.2018 (Monday) at the Dean's chamber (college block) at 2 Noon. The agenda is given below.

### Agenda

- 1) Purchase of-
  - A) Books UG courses and PG courses (Latest editions)
  - B) Journal status- Indian and Foreign for 2018 and 2019
- 2) Online access: University E-Consortium for 2018-2019
- 3) Additional journals for PG courses Indianjournals.com subscription for 2019)
- 4) Responsibilities of Library committee members
- 5) Learning Environment: Sunlight control paper for windows on south-west side
- 6) All the MBBS students have to spend two hours in the library to inculcate the habit of referring the books and it shall be monitored by the respective faculty and this shall continue in the same manner every year.
- 7) Any other issues brought by members

### **To:**

Member Secretary-Library and Information science

Library committee members:

1. Dr.Durgaprasad, Prof & Head of Biochemistry
2. Dr.Mustaq Pasha, Prof & Head of Community Medicine
3. Dr.Balathimmaiah, Prof. & HOD of Radiology
4. Dr.Nagarjuna Reddy , Assistant Prof & Head of Surgery
5. Dr.Vijayakumar, Prof of Medicine
6. Mr Siva kumar, Chief Librarian

### **Copy to**

- ❖ Dean College/Hospital
- ❖ Medical Superintendent

PRINCIPAL  
Santhiram Medical College  
NH-40, NANDYAL-518 501, Nandyal Dt. A.P.



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## Library committee

The Library Committee of our College is reconstituted with the following Members,

1. Ex Officio Chairperson -G.M.KRISHNA RAO, Dean
2. Member Secretary -RAJANAND GAIKWAD  
Professor of Physiology

### Members:

1. Dr DURGA PRASAD - Professor of Biochemistry
2. Dr.MUSTAQ PASHA -Professor of Community Medicine
3. Dr.BALATHIMMAIAH -Professor of Radiology
- 4 Dr.NAGARJUNA REDDY - Assistant Professor of General Surgery
5. Dr.VIJAYA kumar -Professor of MEDICINE
6. Mr.SIVARANGAIAH -Chief Librarian

### To

- ❖ Dean College/Hospital
- ❖ Medical Superintendent
- ❖ Chief Librarian

### Copy Submitted To

- ❖ Chairman



## MINUTES OF THE LIBRARY COMMITTEE MEETING

Ref:SRMC/LIB/2018/1

Date :24/9/2018

Presided by. Dr.Giddaiah M.S., , Dean

The library committee meeting was presided by DrGiddaiah DEAN, Ex officio chairperson who called the meeting to order. Member Secretary, Library committee welcomed the Dean and library committee members.

1.The library committee meeting was held at Dean's chamber (college) on 26.09.2018 between 2 noon

The following members participated.

- |                       |  |
|-----------------------|--|
| 1. DrMustaq Pasha     | -Professor of Community Medicine         |
| 2. Dr.Balathimmaiah   | -Professor of Radiology                  |
| 3. Dr.Nagarjuna reddy | - Assistant Professor of General Surgery |
| 4. Dr.Vijayakumar     | - Professor of General Medicine          |
| 5.Mr.SIVA KUMAR       | -Chief Librarian                         |

### 2.Resolutions

- Resolved to have good quality window screen on eastern side of the library
- Resolved to have A/C for faculty reading room and journals section
- Resolved to fill up the vacant posts of the library
- Resolved to get additional foreign journals for the departments going for PG 2019
- Resolved to get renewal of YSR MEDNET services for 2019
- Resolved to submit the library data to IQAC through Dean on monthly basis
- Resolved to prepare key performance index (KPI) for Library and submit the achievement to the Dean.
- Resolved to replace the defects in the computers

### 3.Books

- The Librarian was asked to follow the purchase of UG text books
- Members asked for a circular and which shall be sent to all HODs and ask them to prepare the list of books and journals (ENT, Ophthalmology, Orthopaedics, Radiology, Dermatology, Chest Medicine and Psychiatry departments) for PG's inspection purposes in the order of priority.

### 4.Journals

Members were informed the status of journals including payment for journals for the year 2018

### 5. University E-Consortium for 2018-2019

- Members were informed that an amount of Rs.2 laksh was paid by D.D on 06.09.2018 for



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## LIBRARY COMMITTEE MEETING

S.no	Name	Signature
1	Dr.D.V.GIDDAIAH, Dean	
2	Dr. Chandranna, Medical Superintendent	
3	Dr. Krishna rao, Vice Principal	
4	Dr .Durgaprasad, Prof and Head of biochemistry	
9	Dr.Mustaq Pasha , Prof and head of community medicine	
10	Dr.Vijaya Kumar , Prof of Medicine	
11	SivaKumar	



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## CIRCULAR

The members of the Library Committee noted in the dispatch entry are invited for the library committee meeting to be held on 17.07 2019 of the College Council Hall (College Block) between 02.00 PM to 03.00 PM. The tentative agenda is furnished below.

### AGENDA

1. Books
2. Journals
3. Online access: MED NET, University E-Consortium
4. Library information for SAF Form
5. Photocopy of journals transfer to Department Library
6. Discussion on
  - a) Library user data
  - b) Browsing Centre
7. Reading Hall for Allied Health Science students and PG
8. Any other issues brought by members

### To

1. Dr. Rajanand Gaikwad, MD., Prof. & Head of Physiology
2. Dr. Nagarjuna reddy MS. Assistant Prof & Head of Surgery
3. Dr. Vijayakumar, M.D, Prof. & Head of Medicine
4. Special Invitee

### Copy to

- ❖ Dean (College/Hospital)
- ❖ Medical Superintendent
- ❖ Chief Librarian

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Santhiram Medical College  
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# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## Minutes of Library committee meeting

Ref.No.SRMC/LIB/2019/1

Date : 13/07/2019

Presided by Dr.Giddaiah , M.S, Dean

**Venues** : College council hall

Date : 17.07.2019 & Time: 02.00 PM

The Secretary Library committee welcomed the Dean, Library committee members, invitees, Librarians and staff of Library for the library committee meeting and requested the Dean to conduct the proceedings

### 1. Books:

A total of 280 reference Books were requested by Prof. & Head of various departments (12 Clinical PG departments and Community Medicine). Out of 280 books, 191 Books were received and the rest 89 books will be available in few days.

The total cost of 280 books comes to Rs 18 Lakhs We thank the Dean and management for the financial support After Library processing procedures; these will be transferred to department library only after an approval of Dean

Dr.Gaikwad has given a list of books for PG departments. Many of them are available already. Prof & Head of departments have recommended certain books for their PG purposes and we have processed them Dr.Gaikwad's list was circulated already and awaiting for reply.

### 2. Usage of Books and Journals in Departments

a) HOD of each department were requested to monitor the usage of books and Journals and help during audit

b) Every department shall maintain an issue register for the books and journals issued and keep it with the Dept. for MCI purposes.

c) Head of department shall verify the stock Register and issue register at the end each month and sign in the register

3. **Audit:** Central Library was audited in December 2018 and Central library will be audited again in August 2019

4. **MEDNET:** We have a MoU with MEDNET approved by Govt. of India and We have paid membership and subscription fees.

5. **Online Journals from our University:** Our college has paid 2 lakhs to our university e-consortium, which provides 750 Indian and International journals through online

9. **Library information for SAF Form:** Library information was given to all departments for MCI SAF Form

6. **Photocopy of Journals to Department Library:** As Photo coping of full journal is violation of rights, the request was discouraged, and original journal issues are given to the department on request.

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7. Browsing center of the Library is made free for Library users as per resolution of the college council meeting held on 28.06 2019 and separate register is maintained for MCI and University inspection purposes

13. It is proposed to have an independent reading Hall for Allied Health science students and PGs separately

14. **Working hours of Library:** As per the decision made in the college council meeting held on 28.062019, the working hours of the library will be from 8.00 am to 10.00 pm on all days and for 8.00 am to 2 pm

15. **Photocopier Machine:** Photocopier machine is not working and we have requested for the replacement of the existing one

The meeting was adjourned at 3 pm with the thanks delivered by the Mr.Sivarangaiah, Chief Librarian

## To

- ❖ Dr.Vijayakumar, Professor of Medicine
- ❖ Dr.Rajanand Gaikwad, MD., Prof. & Head of Physiology
- ❖ Dr.Nagarjuna Reddy, M.S., Assistant Prof & Head of Surgery
- ❖ Dr Vijayakumar, M.D, Prof. & Head of Medicine
- ❖ Special Invitee
- ❖ Dr.G.M.Krishna Rao , Prof & Head of Forensic medicine & Vice Principal

## Copy to:-

- ❖ Dean (College / Hospital)
- ❖ Medical Superintendent
- ❖ Chief Librarian
- ❖ File
- ❖ Copy Submitted to:
- ❖ Executive Director

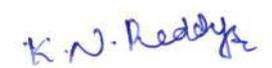
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# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## LIBRARY COMMITTEE MEETING

s.no	NAME OF THE STAFF	DESIGNATION AND DEPT	SIGNATURE
1	Dr.D.V.Giddaiah	DEAN	
2	Dr.Balachandranna	Medical Superintendent	
4.	Dr.Rajanand Gaikwad	Prof and HOD of Physiology	
4.	Dr.Rajanand Gaikwad	Prof and HOD of Physiology	
7	Dr.Nagarjuna reddy	Assistant Prof of Surgery	
8	Dr.Vijaya Kumar	Prof and HOD of Medicine	
9	Mr.Siva kumar	Chief Librarian	



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# SANTHIRAM MEDICAL COLLEGE

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## CIRCULAR

Ref:SRMC/LIB/2020/1

Date : 13/7/2020

The members of the library committee are invited for the library committee meeting to be held on 15.07.2020 at the Hospital Board Room between 02.00 pm to 3.00 pm. The tentative agenda is furnished below

### Agenda:

- 1) Books for the year 2020-2021
- 2) Journals for the year 2020
- 3) Renewal of Online access: MEDNET, University E-Consortium
- 4) To conduct Webinar for Library Utilization "Awareness, Access of E-resources among faculty members, students and Research scholars
- 5) Library related matters for IQAC
- 6) Any other issues brought by members

### To,

Library committee members

1. Dr.M.Madhavi latha M.D, Head, MCI Cell
2. Dr.Rajanand Gaikwad M.D. Prof &Head of Physiology
3. Dr.K. Vijayakumar,M.D Prof &Head of Medicine

### Copy To

- ❖ Dean College/Hospital
- ❖ Medical Superintendent

### Copy submitted to

- 1.Chairman
- 2.Executive Director



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## MINUTES OF LIBRARY COMMITTEE MEETING

The library committee meeting was held at Hospital Board Room on 15.07.2020 between 2 pm to 3pm. The Library Secretary welcomed Dean, Library committee members, and staff of library Dean Presided over the Meeting

The following were discussed

1. Journals for the year 2020.
2. The supplier has sent the journal issues continuously
3. Renewal of Online access:

### **A) Med NET**

We have a MoU with MEDNET approved by Govt. of India and we have paid membership and subscription fees, and in Was respived to pay subscription for online journals to the MEDNET database for the year 2021

Next Renewal Date: 13.12.2020

### **B) E-CONSORTIUM**

Every year the university will send a reminder to our college one month prior to renewal date after which payment will be made through online transfer (NEFT) to university beneficiaries account number and a hard copy will be submitted to university It was resolved to pay subscription for online journals to the Andhra Pradesh Dr NTR university e journal consortium for the year 2021-2022

Next Renewal Date: 15.10.2020

### **4). To conduct WEBINAR for Library Utilization**

Our Central Library will be conducting webinar on library utilization. The topic suggested is "Awareness and Access of E-resources among faculty, residents, students and research scholars To create awareness among faculty members, UG Students, PG Students for the various e-resources.

E-resources can be accessed anywhere 24x7x365 days. The major goal of the library E-resources is to provide interactive information services to all faculty, residents and students and improved quality of services.

### **5. Library related matters for IQAC**

The following questions mentioned in NAAC for Library as learning resources and preparing for Library NAAC information were discussed and it was informed that these are all available

- a) Library is automated using Integrated Library Management System (ILMS)
- b) Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment -Available
- c) Average annual expenditure for the purchase of books and journals including e journals during the Inst five years. Available



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d) In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the preceding academic year)  
-Available

e) E-content resources used by teachers

The above information was prepared and updated in our college website for IQAC purposes

f). Any other issues brought by members,

It is resolved to display good quality screen instead of sunlight control paper to eastern side of library.

The Librarian proposed a vote of thanks and the meeting was adjourned

## To

Library committee members:

1. DrM.Madhavi latha M.D, Head, MCI Cell
- 2 .Dr.Rajanand Gaikwad M.D. Prot.&Head of Physiology
- 3 .Dr Vijayakumar kumar, M.D Prof.&Head of Medicine

## Copy To

- ❖ Dean College / Hospital
- ❖ Medical Superintendent
- ❖ Library File



# SANTHIRAM MEDICAL COLLEGE

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## LIBRARY COMMITTEE MEETING

S.no	Name	Signature
1	Dr.D.V.GIDDAIAH, Dean	
2	Dr. Chandranna, Medical Superintendent	
3	Dr. Krishna rao, Vice Principal	
4	Dr .Durgaprasad, Prof and Head of biochemistry	
9	Dr.Mustaq Pasha , Prof and head of community medicine	
10	Dr.Vijaya Kumar , Prof of Medicine	
11	SivaKumar	



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## CIRCULAR

09/07/2021

**Ref no:SRMC/LIB/2021/01**

The Dean cordially invites the Secretary and Members for the Library Committee meeting to be held in the College Council Hall, Ground Floor, College Block on 14.07.2021, Wednesday at 03.00 pm.

### AGENDA:

1. Review of availability / Required as per NMC of Books and Journals
2. Budget for the year 2021-2022
3. Binding of back volumes of journals and books
4. Any other issues with the permission of the Chair

### To :

Dr.RAJANAND GAIKWAD, Professor of Physiology - Secretary  
Dr. DURGAPRASAD, Professor of Biochemistry -Member  
Dr.M.JANAKI, Professor of Pathology - Member  
Dr.NAGARJUNA REDDY , Assistant Professor of General Surgery - Member  
Dr.Vijaya kumar, Professor of General Medicine - Member  
Mr.SIVARANGAIAH, Chief Librarian-Member

### Copy submitted to

- Chairman
- Executive Director

**PRINCIPAL**  
**Santhiram Medical College**  
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# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## LIBRARY COMMITTEE

1. Ex Officio Chairman -Dean
2. Secretary-Dr.RAJANAND GAIKWAD, Professor of Physiology

### Members:

1. Dr. DURGAPRASAD – Prof of Biochemistry
2. Dr. M.JANAKI– Prof of Pathology
3. Dr. NAGARJUNA REDDY– Assistant Prof of Gen Surgery
4. Dr. VIJAYA KUMAR – Prof of Gen Medicine
5. Mr. SIVARANGAIAH -Chief Librarian

### To:

1. The Individuals concerned

#### Copy To

- Dean-College/ Hospital
- Medical Superintendent Additional Medical Superintendent
- Vice Principal-
- Chief Librarian

### Copy Submitted to

- Chairman
- Executive Director

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# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## Minutes of Library Committee Meeting

The Library Committee Meeting was held at College Council Hall on 14.07.2021 at 3.00 pm The Dean and Chairman of the Library Committee chaired the meeting .

Dr.Rajanand Gaikwad Professor of Physiology took over the charge of secretary of the Library Committee. The Secretary welcomed the Dean and members Library committee members

The following agenda were discussed

### **1. Review of availability/Required as per NMC of Books and Journals**

#### **a)Books :**

At present the Central library is in possession of a total of 10,968 books. The National Medical Commission (NMC) has specified 7,500 books in the Central Library for Medical Colleges going in for 150 seats admission Despite the possession of surplus books in terms of numbers, there is a paucity of newer editions of books required for both UG & PG courses. In this connection, the process of procurement has already begun in the form of request of newer (latest) editions of books from the heads of various departments.

#### **b) Journals:**

Purchase order has been placed for Journals 121 (34 International & 87 Indian) for the year 2021 for UG and PG courses, with a total cost of Rs 6,90993/- The journals is been sent on a regular basis.

### **2.Equipments, Amenities:**

- A. Browsing Centre with 50 terminals is required for progressed 150 seats admissions. The work is under process and reminder request is being Sent for completion at the earliest Indent for a total of 105cushion chairs for the browsing center is being submitted
- B. Air Conditioned establishment is present
- C. The budget for the year 2021- 22 was discussed and the details are given below

S.no	Description	AMOUNT in Rupees
1	For Purchase of Books	10,00,000
2	For International Journals Print	5,00,000
3	For National Journals Print	3,00,000
4	For Subscription NTR MEDNET CONSORTIUM	2,50,000
5	For consumables [Binding, RFID Labels]	90,000

  
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# SANTHIRAM MEDICAL COLLEGE

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## LIBRARY COMMITTEE MEETING

S.No	Name	Signature
1	Dr.D.V.Giddaiah DEAN and Chairman of Library Committee	
2	Dr.Rajanand Gaikwad , Prof of Physiology Secretary	
3	Dr.Durgaprasad , Prof of Biochemistry	
4	Dr.M. Janaki Prof of pathology	
5	Dr. Nagarjuna reddy, Assistant Prof of Gen Surgery	
6	Dr.Viaya Kumar Prof of General Medicine	
7	Sivarangaiah, Chief Librarian	

  
Principal  
Santhiram Medical College  
NH-40, NANDYAL-518 501, Nand.



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## CIRCULAR

6/1/2022

Ref:SRMC/LIB/2022/1

The Dean cordially invites the Secretary and Members for the Library Committee Meeting to be held on 10 .01.2022 in the College Council Hall at 03.00 pm.

### The Agenda consist of :

1. Review of availability/required as per NMC Books and Journals
2. Equipments (Software) Amenities
4. Budget for the year 2022.
5. E-Consortium and E-Resources for NAAC Purpose
6. Any other issues with the permission of the Chair.

### To :

1. Dr.Rajanand Gaikwad, Prof of Physiology Secretary
2. Dr.Durgaprasad, Prof, of Biochemistry- Member
3. Dr.M.Janaki. Prof. Of Pathology- Member
4. Dr.Nagarjuna reddy . Asso Prof, of General Surgery - Member
5. Dr.Vijayakumar, Prof of General Medicine - Member
6. Mr Sivarangaiah, Chief Librarian - Member

### Copy to :

- Dean-College
- Medical Superintendent
- Vice Principal
- Coordinator-NAAC

### Copy Submitted to:

- Chairman
- Executive Director

PRINCIPAL  
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# SANTHIRAM MEDICAL COLLEGE

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## Minutes of Library Committee Meeting held on 10.01.2022.

The Library Council Meeting was held at College Council Hall on 10.01.2022 at 3.00 P.M. The Dean of the Library Committee started the meeting. The Secretary welcomed the Dean and Library committee members.

The following agenda were discussed

### **1.Review of availability/Required as per NMC of Books and Journals**

#### **a) BOOKS:**

At present the total number of books available in Central Library is 10968. Out of which 40% and more are of old edition. The requirement of books as per NMC was discussed with emphasis on latest editions. A circular was sent to all departments for the purchase of new books of latest editions in their respective subjects. The list of books indent from various departments was placed for approval before the committee. The committee approved for the purchase new books.

An amount of 2 lakh has been requested in this academic year 2022-23 for journals in the library budget.

#### **b)JOURNALS**

At present there is subscription for 121 journals of which 34 are International and 87 Indian Journals. The journal list is being prepared as per the requirement of the department. The request for year 2022 is to be completed after receiving the list from the departments.

In this academic year 2022-23, 3 new departments namely, Emergency Medicine, Medical education have commenced. The need for procuring additional journals for these 3 departments was discussed.

The budget proposed for the journal during the academic year 2022-23 is 60 Lakhs

### **2.EQUIPMENTS (Requirement of the following items were discussed)**

- New software for automation
- Book racks for new books 4 Nos.
- Journal racks for the journal section 4 Nos.
- CD drive provision system for the Digital Library 4

E-Consortium from YSR MED NET Database one can access E-Books and E-Journals Faculty, research scholars and students are informed for utilization of the services. For the purpose of NMC and NAAC the institute need to become a member of E- resources such as E-SHODH SINDHU (for peer-reviewed journals), SHODHGANGA (for Thesis and Dissertations) SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) A Programme initiated by Government of India.

  
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# SANTHIRAM MEDICAL COLLEGE

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## LIBRARY COMMITTEE MEETING AGENDA

### 1. REVIEW OF AVAILABILITY/REQUIRED AS PER NMC BOOKS AND JOURNALS

#### A) BOOKS

- We have Received the list of books and journals from the various departments through office
- Department (microbiology, ENT, O&G) have not provided the lot of books and
- Repeated reminders are being given to the department.

#### B) BOOKS AVAILABLE AND THE NEED

- Total number of books available in the Central library are 10968 books. Out of which 40% belongs to old edition.
- We do not have the latest edition in each subject. So we request the committee members for approval the book (annexure 1a) to enable the library to procure latest edition. Since latest edition is expected from the inspectors of NMC and NAAC so we need come up to their expectations
- An amount of 30 Lakhs have been requested for books in the library

#### C) JOURNALS

- At present there is subscription for 121 journals of which 34 are International and 87 Indian Journals
- The journal list is being prepared as per the requirement of the department
- The request for 2022 is to be completed after receiving the list from the departments
- This year 2 new departments such as Emergency Medicine has began, there is a need for additional journals for the department.
- The budget proposed for the journal 2022 is 6 Lakhs and I request for the approval of the same

### 2. EQUIPMENTS/Furniture

- New software for automation and OPAC
- Book racks for new books 4 Nos
- Journal racks for the journal section 4 Nos.
- CD drive provision system for the Digital Library 4 Nos
- New computer system 4 Nos, for Library server, Librarian, Library Office 2 Nos. (these computer systems are old model request letter to the Electrical Department to do the needful for replacement
- AC provision for students outside reading room 2 floor.  
Circular has to be sent for all departments for effective utilization of the Delnet.

### 3. BUDGET FOR THE YEAR 2022

- Journal racks for the journal section 4 Nos.

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- CD drive provision system for the Digital Library 4 Nos
- New computer system 4 Nos, for Library server, Librarian, Library Office 2 Nos. (these computer systems are old model request letter to the Electrical Department to do the needful for replacement)
- AC provision for students outside reading room 2 floor.

S.no	Discription	AMOUNT in Rupees
1	For Purchase of Books	10,00,000
2	For International Journals Print	5,00,000
3	For National Journals Print	3,00,000
4	For Subscription NTR MEDNET CONSORTIUM	2,50,000
5	For consumables [Binding, Labels]	50,000
	<b>Total Amount</b>	<b>Rs 21,00,000/-</b>

#### 4.E-CONSORTIUM AND E-RESOURCES

E-Consortium is of Dr.YSR Medical University

A report his best sent through the e mail with a permission of the Dean and so far there has been no response. The master is being persisted with Dr. YSR Medical University E-consortium .Database one can access E-Books and E-Journals, Faculty, research scholars and students is being requested for utilization of the services.

For the purpose of NMC and NAAC we have to become a member of E- resources such as E SHODH SINDHU (for per-reviewed journals), SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) A Programme initiated by Government of India .

So, the honorable members are requested for the approval.

#### 5. OTHER ISSUES

a.Additional staff Requirements for functioning of the library which are essential for enhancement to 150 seats admission

b.NEWS PAPERS

Upon request from staff and students we are getting extra subscription of other newspapers . We bring to your notice for the extra subscription of non available news papers.

We request for the approval for these 4 newspapers for 2022

C.PLAGIARISM SOFTWARE

As per research policy, we need to check the pliarism, so we request purchase the software for the same. Now we are have PG students and publishing papers. So we need of plagiarism software for the thesis submission.

  
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## **SANTHIRAM MEDICAL COLLEGE**

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**d.AUDIT OF CENTRAL LIBRARY AND DEPARTMENT LIBRARY**

Central Library and Department Library was Audit in the month of March 2021. Now there is a need for auditing in the Central Library and Departmental Library

**e. BINDING**

Since the journals binding work to be complete for the purpose of NMC and NAAC So we request to get permission to journals binding.

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# SANTHIRAM MEDICAL COLLEGE

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## LIBRARY COMMITTEE MEETING

S.No	Name	Signature
1	Dr.Krishna Rao DEAN and Chairman of Library Committee	
2	Dr.RAJANAND GAIKWAD , Prof of Physiology Scretary	
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