



**ANNUAL REPORT OF IQAC FOR THE ACADEMIC YEAR 2022-2023.**  
**MINUTES OF MEETING**

The IQAC Meeting was held on 08.07.2022 from 10.00 AM to 11.00 AM at the College Council Hall.

The Chairperson, Dr. D. V Giddaiah, welcomed all participants and directed the IQAC Coordinator Dr Anjaly Varghese to proceed with the conduct the meeting. Dr. Anjaly Varghese briefed the Members about the changes in method of reporting the Activities for NAAC.

The recent format for submission is made "Online". A new addition observed was the introduction of the "Students Satisfaction Survey" in the prescribed format which is an integral part of the Reporting System. Discussions were held regarding the Template of the Students Feedback Form.

After a Brainstorming Session the Student Feedback Form structure evolved as:

Overall Teaching Session

1. Content, Structure, Presentation of session and about Faculty.
2. Feedback for Clinical /Practical sessions.
3. Feedback on Curriculum, Co- Curriculum and Extra Curricular Activities.
4. Redressal of Grievances.
5. Transport and Hostel Facilities.

The meeting also discussed about

1. Assigning the task for IQAC committee for the next Academic year 2022- 2023
2. Informing the assigned task for individual members attending the IQAC Meeting.
3. Reconstitution of all College Committees as discussed below:

Governing Body Committee

Grievance Redressal Committee

Hospital Infection Control Committee (HICC)



# **SANTHIRAM MEDICAL COLLEGE**

**NANDYAL-518501, A.P**

---

Institutional Ethical Committee (IEC)

Institutional Animal Ethical Committee (IAEC)

Internal Complaint Committee (ICC)

Internal Quality Assurance Cell (IQAC)

Library & Information Committee

Medical Education Unit (MEU)

Mentor Mentee Committee

The meeting was adjourned with a vote of thanks.

Copy to:

PRINCIPAL

1. Chairman
2. Vice Chairperson.
3. IQAC members.
4. File



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## PROCEEDINGS OF THE PRINCIPAL

Action taken report for the IQAC MOM on 08.07.2022.

The following are the feedback formats SRMC provides for the better proposals in building a good environment in the Medical Campus.

### Student's Feedback Form on Curriculum and Syllabi

Santhiram Medical College has a practice of receiving opinions and taking feedback by all the stake holders on curriculum of the programs offered as per University guidelines to upgrade the quality of education and increase chances of employability of its students. Being a valuable stakeholder, please provide your opinion & suggestion. Your valuable inputs will be of great use to us in improving the quality of our academic programs and to augment the reputation of the Institute. Thank You for your time and valuable response.

Professional Year: MBBS-I/II / Final Year-Part-I/II MD/MS-I/II/III

Kindly tick (✓) the Relevant Score:

(Rating: 5-Excellent, 4-Very Good, 3-Good, 2-Average, 1-Below average).

S.No	Criteria	Score				
		1	2	3	4	5
1	The course objectives are well defined and the modules are logically structured.					
2	Curriculum Includes both theory and applied aspects of the subject. The way of Course delivery by faculty members in the class.					
3	Curriculum offers a range of optionals/ electives/ value added courses.					
4	Curriculum provides Opportunities for co-curricular activities (guest lectures, seminars, workshop, conferences, competitions)					
5	Process of Mentoring enhances cognitive & social skills.					
6	Incorporates technical and communication skills					
7	Incorporates computer skills and other soft skills needed for employment					
8	Curriculum gives freedom to adopt new techniques/education tools in learning.					
9	Includes research projects/dissertation/in-plant training /field visit for real-life experiential Learning					
10	Curriculum includes human values and ethics.					

Need of review of the syllabus (Yes/No)

Any other suggestions:



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## Alumni Feedback Form on Curriculum and Syllabi

Name:

Course:

Admission Year:

Course Completion Year:

We are interested to seek about your feedback and get valuable suggestions to make Medical education better by improving the Quality.

Kindly tick (✓) the Relevant Score:

(Rating: 5-Excellent, 4-Very good, 3-Good, 2- Average, 1-Below average).

S.No	Criteria	Score				
		1	2	3	4	5
1	How would you rate the delivery of Course content?					
2	Syllabus helped you to obtain sufficient knowledge and Skills?					
3	What is the level of relevance of education imparted at the College?					
4	Are you satisfied with the classes held at the college?					
5	How do you rate the Co-curricular activities (CME, Guest lecture, Quiz, Competitions etc.) in imparting subject?					
6	Use of program knowledge and Skills in the present employment					
7	Motivation to lifelong learning					
8	Ability/ Competency gained to serve the Society.					

Do you suggest any Knowledge or Skills to be included in the Curriculum?



# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## Academician (Professionals) Feedback Form on curriculum and syllabi

Dear Sir/Madam,

We will always be grateful for your valuable time spared by providing important feedback by filling this form and giving us your valuable suggestions about the curriculum and syllabus.

Your valuable inputs will be of great use to us in improving the quality of our academic programs.

Kindly tick (✓) the Relevant Score:

(Rating: 5-Excellent, 4-Very good, 3-Good, 2- Average, 1-Below average).

Sl.No:	Criteria	Score				
		1	2	3	4	5
1	Relevance of Curriculum					
2	Quality of Self-Directed Learning Material (SDLM)					
3	Soft skills, value education, concepts, knowledge, analytical abilities or broadening perspectives covered in curricula					
4	Depth of the course content and extent of coverage of course					
5	Evaluation process assess all domains of learning					
6	Overall examination procedure					

Any other Suggestions:



# **SANTHIRAM MEDICAL COLLEGE**

**NANDYAL-518501, A.P**

## **MINUTES OF THE MEETING**

IQAC meeting was held on 31.10.2022 between 10 AM to 11.00 AM at College Council Hall.

The Chairperson and the new Principal, Dr. Vasant R Chavan welcomed all participants and directed the IQAC Coordinator Dr Anjaly Varghese to proceed with the conduct the meeting.

Minutes of the previous meeting read out. Few Programmes did not go as per schedule. The same to be incorporated for this Quarter.

This Quarter witnessed following regular activities of IQAC.

1. On 31-07-2022, Causality Assessment Committee discussed about the ADRs reported in the previous quarter.
2. Women Empowerment Committee meeting was held on 16-07-2022
3. Institutional Ethics Committee (IEC) meeting were held on 25-07-2022 and 11-08-2022
4. Cultural Committee met on 03-08-2022 to discuss about the conduction of cultural events for the upcoming academic year 2022-2023.
5. On 10-08-2022, Scientific Review Committee reviewed research proposals.
6. An Alumni Meeting was held on 13-08-2022.
7. Independence Day was celebrated on 15-08-2022
8. On 26-08-2022, the Examination Cell meeting was held to discuss the preparations for the upcoming University theory and practical examinations
9. Teachers Day was celebrated on 05-09-2022 in a spectacular way by our students.
10. 18-09-2022, Grievance Redressal Cell meeting was called for to look into any student complaints.
11. On 25-09-2022, Pharmacovigilance Committee meeting was called for.
12. Gandhi Jayanthi was celebrated on 02-10-2022.
13. OBC cell meeting was held on 01-10-2022
14. "World Anaesthesia Day" was celebrated on October 16<sup>th</sup> 2022 by the department of Anaesthesiology.
15. National Unity Day celebrated on 31-10-2022 by our students.
16. A career guidance placement cell meeting was slated on 07-12-2022 and Curriculum Committee meeting on 19-12-2022.



# **SANTHIRAM MEDICAL COLLEGE**

**NANDYAL-518501, A.P**

---

17. As the 2023 fresh batch of MBBS students were expected to join soon, MEU members were directed to review the preparation of timetable and internal assessment examination schedule.
18. The MEU and Cultural committee and student's council were assigned the task of organizing orientation programme & Freshers' day celebrations for the 1<sup>st</sup> UG & PG students.
19. The newly formed student council was given the job of organizing the Prechristmas, New year and Sankranti celebrations.

Finally meeting concluded with a Vote thanks by IQAC Coordinator.

PRINCIPAL

Copy to:

1. Chairman /Vice Chairperson.
2. IQAC members.
3. File



# **SANTHIRAM MEDICAL COLLEGE**

**NANDYAL-518501, A.P**

## **Minutes of the Meeting**

The IQAC meeting was held on 30.01.2023 between 10.00 AM to 11.00 AM at College Council Hall under the Chairmanship of Dr Vasant R Chavan.

With the permission of the Chairperson, the IQAC coordinator welcomed all the IQAC members and the HODs to the meeting and went ahead with the proceedings.

Minutes of the last meeting read out and ATR submitted.

All the topics on agenda were discussed. A quick review of the IQAC activities in the last quarter was done.

- 'World Radiography Day' was celebrated by the department of Radiology on Nov 8<sup>th</sup> 2022 where Dr. Panil , Prof. & HOD addressed the gathering
- World AIDS Day was celebrated on 01-12-2022 where the Department Of Dermatology organized one hour Lecture by Dr. T. Praveena followed by a "Skit Programme" MBBS Students.
- Guidance program for NEET PG Exam preparation was hosted on 28.01.2022
- Career Guidance program was scheduled to be conducted on 22.02.2023
- All the regular committee schedules and MOM were reviewed.
- The 74<sup>th</sup> Republic day celebration on 26<sup>th</sup> January 2023 had our Chairman Dr M Santhiramudu, unfurl the national flag as the Administrators, Faculty, Students and Non-Teaching Staff, Security joined together on this occasion and were infused with a sense of patriotism.
- A detailed plan of action was discussed for the forthcoming celebration of Smrithi 2023- the annual sports & cultural feat culminating in the annual College Day and Graduation day ceremony of 2017 batch.
- This Quarter also witnessed up gradation Of Library with all e Journals and E books with KOHA software.
- RTPCR LAB was reviewed for NABL regulatory compliance.
- Patient feedback form was introduced to improve the patient care.
- The student feedback forms were reviewed for assessing the efficiency in the delivery of the CBME curriculum and coverage of the syllabus
- All the members were asked to give their inputs for improvement before moving for NAAC application. It was decided to have a meeting with the management and administrative authorities in this regard.
- Action taken report outline was prepared & forwarded to the respective Depts. for further scrutiny.

Meeting ended with a Vote of thanks IQAC Coordinator

**PRINCIPAL**





# SANTHIRAM MEDICAL COLLEGE

NANDYAL-518501, A.P

## PROCEEDINGS OF THE PRINCIPAL

The IQAC meeting was held on 28.04.2023 between 10.00 AM to 11.00 AM at College Council Hall under the Chairmanship of Dr Vasant R Chavan.

The Chairperson welcomed all the IQAC members and the HODs to the meeting and initiated the proceedings.

Minutes of the last meeting read out and ATR submitted.

- World Cancer Day celebration was held on 04-02-2023 by the Dept. of General Surgery.
- The Dept. of Community Medicine celebrated World TB Day on 24<sup>th</sup> March 2023 by organized a Rally involving all 3<sup>rd</sup> year MBBS Students and internees.
- Sensitization & development strategy for facing the upcoming PG Inspections for 8 Departments was discussed in depth. All the HODs/ Incharges of 8 clinical Departments were assigned with the task of identifying and filling the Gaps for the upcoming PG Inspections in 2023.
- It was decided to hold discussions with the Administrative Members and HODs of Departments once in a month but with the MRD, Nursing Team, Camp Coordinators, Medical Officers of Lab, Blood bank, Patients Coordinators on a daily basis. Infrastructure Team, IT, Library, MEU, HR, Finance Team, Medical Officers in charge of UHTC & RHTC to attend the discussions pertaining to the Agenda applicable for that particular day.
- It is also resolved that the physical Inspection of clinical & Non Clinical Department must be done by the Administrators as Teams daily in the morning time. This may make it easier in identifying the shortcomings and lacunae in the system and steps taken for rectification quickened. Some of the gaps identified still remaining pending. Hence these issues must be addressed.
- RMO, Dr Narendrudu reiterated the points pertaining to the various guidelines of NMC and sustained follow up action for Clinical Departments in implementing the guidelines.

The observations made were to be listed out by the Administrators by 05.00 pm and a consolidated Report sent to Management for information and necessary action. It was also contemplated that the Methodology if found to be fruitful, it will be followed after completion of the Inspections, as part of Quality sustenance of SRMC. Meeting ended with a vote of thanks by the IQAC Coordinator.

Copy to:

PRINCIPAL

1. Chairman
2. Vice Chairperson.
3. IQAC members.
4. File